

# **JOB POSTING**

January 5, 2026

Position: Part-Time Latchkey Aide

Requirements:

- Reports to School Administration
- Minimum of Associate's Degree **or**
- 90 College Credit Hours **or**
- Documentation of Having Passed Work Keys Test

Direct questions of the job responsibilities to:

Troy Reehl, Superintendent  
989-658-8202 ext. 57002

Application Deadline: Open Until Filled

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**TO APPLY FOR THIS POSITION, PLEASE SEND  
LETTER OF INTENT AND RESUME TO:**

Mr. Troy Reehl  
Ubly Community Schools  
2020 Union St  
Ubly, MI 48475  
Or electronically to [treehl@ublyschools.org](mailto:treehl@ublyschools.org)